

OVERTON POWER DISTRICT NO. 5

BOARD MEETING

FEBRUARY 13, 2018

4:00 P.M.

Mesquite, Nevada

PRESENT: Mr. Doug Waite, Vice Chairman
Mr. Mike Young, Secretary / Treasurer
Mr. Robert Bunker, Trustee (*Excused Early*)
Mr. Chad Leavitt, Trustee
Mrs. Judy Metz, Trustee
Mr. Jack Nelson, Trustee
Mr. Byron Mills, Attorney

Mr. Mendis Cooper, General Manager
Mrs. Teresa Romero, Assistant General Manager / Finance & Administration Manager
Mrs. Becky LaGrow, Executive Assistant
Mr. Jon Jensen, Engineering Manager
Mr. Bruce Hughes, Manager of Transmission & Distribution Operations
Mrs. MeLisa Garcia, Accounting Supervisor

ABSENT: Mr. Mike Fetherston, Chairman

Note: The minutes of this meeting have been tape-recorded and will remain on file in the District's main office for a period of one-year for public examination.

CALL TO ORDER

ORDER OF BUSINESS: At 4:00 p.m. Mr. Doug Waite called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

PUBLIC COMMENTS

There we no public comments.

APPROVAL OF THE MINUTES

A motion was made by Mike Young and seconded by Bob Bunker to approve the minutes of the January 17, 2018 Board Meeting. The Board voted six (6) ayes, zero (0) nays in approval.

CHAIRMAN'S REPORT

Mr. Doug Waite had no report at this time.

ATTORNEY'S REPORT

Mr. Byron Mills had no report at this time.

MANAGER'S REPORTS

- **ENGINEERING & OPERATIONS**

Mr. Jon Jensen gave a report on repair to equipment in Logandale Substation. The T2 transformer high-side bushing glass had a hairline fracture and was leaking oil and Phase C Voltage Regulator was not tapping. Ideal weather conditions were utilized as both repairs required opening the oil tanks. The lead substation technician Art Villezcas and the substation apprentice along with help from the construction crew were able to complete the repairs without incident in a timely manner.

Over the past couple years card reader security locks have been installed at key locations. Additional locks will be placed on server rooms and substation control room doors this year. These locks and logs fulfill the District's Western Electricity Coordinating Council (WECC) and North American Electrical Reliability Corporation (NERC) security requirements.

Merlin Wollenzien and Aaron Walker have been preparing to become the District's first Unmanned Aircraft Systems (UAS) operators. They will need to pass a written knowledge test and a UAS Certification issued by the Federal Aviation Administration (FAA) to operate a fifty-five (55) pound or less drone to inspect District lines and structures.

- **CONSTRUCTION**

Mr. Bruce Hughes reported there were five unplanned outages, affecting four hundred seventy-five (475) customers for a total of three hundred thirty-four hours and forty-two minutes (334.7) in customer outage hours.

The Overton crew is working on system audit, finish 3 phase underground upgrades, Warm Springs overhead upgrades and Amber Alert for NDOT.

The Mesquite crew worked on the 138-kV line, numerous road crossings to underground for the City of Mesquite and overhead to underground service upgrades.

Hook-ups - seven (7) commercial hookups and thirty-one (31) residential hookups.

The topic for the February Safety meeting was Methicillin Resistant Staphylococcus Aureus (MSRA) commonly known as Staff Infection.

To date the No Loss Time Record stands at 4 months and 3 days.

- **GENERAL MANAGER**

Mr. Mendis Cooper reported this month he has met with:

NV Energy – Our FERC Attorney, Byron and Mendis met with NV Energy to discuss the transmission issues. Last week, NV Energy terminated the District's Limited Term Power Agreement, in the future we will have to provide our own ancillary services which equates to the District providing fifteen percent (15%) reserves to keep the system stable. Mr. Cooper will be contacting Morgan Stanley regarding this issue.

Colorado River Electrical Distributors (CREDA) – attended a CREDA meeting in Las Vegas.

Public Utilities Commission Nevada (PUCN) Energy Choice Initiative (ECI) Workshops – There have been several ECI meeting recently. The video transcripts are available on the PUCN website https://pucnv.granicus.com/ViewPublisher.php?view_id=1

Cost of Service Study – Mrs. Romero and Mrs. Garcia have been working diligently on this task, during which several clarifying edits and reviews have occurred. In the coming weeks, the material will be

reviewed and additional assumptions that went into the study or need to be added or revised. Cooperative Finance Corporation (CFC) is planning to send a staff member to a future board meeting to discuss the results.

Silver State Energy Association (SSEA) – Mr. Cooper has a meeting with SSEA later this week where the discussion will focus on the Eastern Nevada Transmission Project (ENTP). The Board will have to come to a decision soon as to whether the District would like to continue with the project or opt out.

National Rural Electric Cooperative Association (NRECA) – Just a reminder, next week is NRECA's Annual Meeting in Nashville, TN. Prior to the meeting is a terrific opportunity for Director education.

Nevada Rural Electric Association (NREA) – On March 29th, NREA will hold its legislative conference. All Board members available to attend are encouraged to do so.

- **ACCOUNTING**

Due to the early timing of this Board meeting, the financial accounting for this month is not ready but will be available on the website. Mrs. MeLisa Garcia reported that the audit process has begun; the auditor will report his findings at a future Board meeting.

REVIEW AND POSSIBLE APPROVAL TO APPOINT A SUB-COMMITTEE FOR THE GENERAL MANAGER'S PERFORMANCE REVIEW AND CONTRACT RENEWAL

The General Manager (GM) is employed by The Board of Trustees (Board) to oversee the overall operation of the District. The current GM was hired by the Board effective July 12, 2013. The Board approved a three-year management contract with the GM that became effective on June 1, 2014. The contract had a three term and the Board approved an additional one-year extension in 2017, in accordance with the agreement. The one-year extension will expire on June 1, 2018. The Board establishes a contract, provides direction, and monitors the GM's performance at board meetings and through a periodic review.

Typically, a committee of two to three Trustees have been appointed periodically to meet with the GM and perform a review and to renew the management contract. After the review, the committee gives a report and presents the GM's contract at board meeting for Board approval. There is no fiscal impact to the District. After discussion by the Board, a motion was made by Mike Young and seconded by Judy Metz to approve the appointment of **Chad Leavitt & Judy Metz** to a Sub-Committee for the Review of the General Manager and renewal of the General Manager's contract. The Board voted six (6) ayes and zero (0) nays in approval.

DISCUSSION ON UPDATES TO THE NET METERING POLICY OPD S 9.100

The Board approved the Net Metering Policy OPD S 9.100 in November 2012. Several problems have risen with the policy and staff has worked together to find acceptable solutions. Staff is presenting the updates and changes to the Board for discussion and additional input to have the best product available before scheduling meetings with community members for comment and input. The suggestions from the Board were to identify how often the policy will be reviewed and to change the verbiage of the rebate to show it will be terminated twenty-four months from approval date.

DISCUSSION ON UPDATES TO THE SECURITY DEPOSIT POLICY OPD S 5.201

The Board approved the Security Deposit Policy OPD S 5.201 in November 2017. The November changes were made based on input from staff and some of the local owners and property managers. Since the November meeting, management has received additional input and has made updates to the policy based on those suggestions and suggestions provided by staff members. Staff is presenting the updates to the Board for additional consideration to have the best product available before scheduling meetings with community members for comment and input.

Mike Young cautioned staff to consider disconnection options during extreme temperatures if the customer is on the *Pay-As-You-Go* program

Board members personally have not had any comments from their constituents regarding this policy.

Mr. Cooper advised the Board there will be a community meeting in each valley for both the Net Metering policy (OPD-9-9.100) and the Security Deposit policy (OPD-S-5.201).

PUBLIC COMMENTS

There we no public comments.

BOARD COMMENTS

There were no Board Comments

APPROVAL OF NEXT MEETING DATE

A motion was made by Judy Metz and seconded by Mike Young to approve Wednesday, March 21, 2018 as the next Board Meeting date. The meeting will be held in the Overton Office at 4:00 PM. The Board voted five (5) ayes and zero (0) nays in approval.

EXECUTIVE – CLOSED DOOR SESSION

There was no Executive Session.

ADJOURNMENT

The Board voted unanimously to adjourn at 5:10 PM.

Chairman, Mike Fetherston

Vice Chairman, Doug Waite

Secretary / Treasurer, Mike Young